



# Sun Valley

*Group of Schools*



Sunbird  
Pre-Primary School



Sun Valley  
Primary School



Silvermine  
Academy

## TUITION FEE POLICY

Our **Group of Schools** has several divisions with different funding models.

### **Sunbird Pre-Primary School**



This is an independent school operating as a registered Non-Profit Company. It offers tuition for Grade R students.

School Fees must be paid either:

- Monthly in advance on the first day of each month, or
- Termly in advance, on the first day of each quarter.

### **Sun Valley Primary School**



This is an **ex-Model C** Public School. It receives one educator from the Western Cape Education Department for every 40 students. In order to keep our class size at 34 students and give children access to an excellent education, school fees are charged. The School Fees cover the extremely high running costs of a high performing school. We cannot operate if we do not receive School Fees.

The Department of Basic Education legislates that the School covers the cost if a parent cannot pay the school fees in an ex-Model C school. This legislation is not sustainable, as parents who pay School Fees then have to cover the costs of parents who do not pay school fees. Our school has a proud tradition of attracting families who understand the need to pay school fees because they value education. The Governing Body manages the finances very tightly to ensure that we receive an unqualified Financial Audit every year.

School fees must be paid either:

- Monthly in advance on the first day of each month, or
- Termly in advance, on the first day of each quarter.

Applications for **school fee exemption** must be made by consulting with the School Fee Manager. Forms may be collected from the finance office at the start of each year.

### **Silvermine Academy NPC - The High School**



This is an independent school operating as a registered non-profit NPO. It is managed by Directors who also serve on the Governing Body of the Model C Public School. This school is funded by School Fees and it receives no subsidy for the state.

School fees must be paid either:

- Monthly in advance on the first day of each month, or
- Termly in advance, on the first day of each quarter.

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#### **Notice of intention to leave the Group of Schools or a division of the Group of Schools:**

A 20 day notice period must be given if a parent intends withdrawing a student from one of the divisions, unless they intend leaving at the end of Grade 7 or Grade 12.

Fees will be due for the **20 days** after receipt of an **EXIT FORM**, which is available at Reception.

Fees in 2021	Annual	Termly	Monthly / 11	Other
Sunbird Pre-Primary	R 32 648.00	R 8 162.00	R 2 968.00	Confirmation/Stationery Fee
Silvermine Academy	R 81 730.00	R 20 432.50	R 7 430.00	R 6 000.00 Development Fee + Stationery Fee
Home Base Fees in 2021	Annual	Termly	Monthly / 11	Other
Home Base Bridging (Grade R care, until Primary School ends)	R 5 736.65	R 1 434.15	R 521.50	Budget on a 10% annual increase. The increase is announced at the AGM in September/October.
Home Base Mini (Grade R) (All fees exclude Holiday Care)	R 16 058.65	R 4 014.65	R 1 459.85	
Home Base Holiday Care (Grade R)	R 600.00 per week. There is no daily rate available.			
		First Hour	Whole Day	
Casual Home Base		R 55.00	R 75.00	

Full name of Payee:		
Address of Payee:	Contact details of payee:	
	Home:	
	Work:	
	Cell:	
Email address		
Grade at Enrolment:	First Name of Pupil :	Surname of pupil :

### SCHOOL FEE COMMITMENT

We, as the parents/legal guardians/caregivers know and understand that it is our responsibility to cover the school fees and any other costs regarding this students tuition, so that salaries and running costs can be paid each month. We are aware that all fees are increased annually. For Sun Valley Primary, the State provides limited funding to run the school. Any shortfall in school fee payment thus must be covered by the rest of the parent body. We also understand that as the parents/legal guardians/caregivers, it is solely our responsibility to ensure that all fees are paid in full and on time, regardless of which parent or person has taken responsibility for the fees, whether by divorce, separation, sponsorship or otherwise.

Further, we understand that should our child/children's fees not be kept up to date, our account will be handed over to attorneys for collection within 120 days of non payment.

**We agree that the School requires a 20 day notice period should we decide to withdraw our child from Sun Valley Group of Schools, and that we will be billed for 20 days after receipt of the completed EXIT form.**

Please initial the appropriate block:

We are able to pay the school fees as set out in The School Fee Model (E2) brochure.

By signing this form, we hereby declare that we fully agree with and will abide by the above statements, and that all information provided within this form and those accompanying it, are true and correct. Please note: Both parents'/caregivers'/guardians signature as required.

\_\_\_\_\_  
First Parent/Caregiver/Guardian Date: \_\_\_\_\_

\_\_\_\_\_  
Second Parent/Caregiver/Guardian Date: \_\_\_\_\_

<input checked="" type="checkbox"/>	<b>PAYMENT PLAN</b> - please tick applicable blocks.
<input type="checkbox"/>	<b>Annual Payment of Fees</b> - We will pay fees in full by the 31st of January.
<input type="checkbox"/>	<b>Termly Payment of Fees</b> - We will pay fees termly (on the first day of each quarter) via EFT, Debit/Credit, or Cash.
<input type="checkbox"/>	<b>Monthly Payment of Fees via Cash, Card, or EFT (over 11 months)</b> - We will pay by the 1st day of each month, for the month ahead, from January to November
<input type="checkbox"/>	<b>Monthly Payment via Debit Order (over 12 months)</b> - I have completed the details on the attached form. My Debit Order will always be paid on the 1st day of the month.
<b>Payment Methods available: EFT / Direct Deposit, Credit or Debit Card payment at the finance office, SnapScan, or Cash through the school diary / finance office. Please note that Cashless options are preferred.</b>	

## EXTRA COSTS TO CONSIDER

**Cake sales** take place most Friday's and each class is required to supply cakes (or a donation) twice a year. The price of the cakes on sale vary from R1 to R5. The money made at these sales goes to class funds for the purchase of class equipment, games and replacement TV's, music centres, etc.

**Field Trips** are Curriculum driven. Students learn a great deal by experiencing learning. These field trips vary in cost, ranging from R10 - R200 per outing. Often, the higher the grade the higher the cost as greater travelling distances are covered. All field trips include travelling costs (unless otherwise specified) and these events are compulsory.

**Extended Learning Opportunities (ELO)** is an afternoon activity programme for our students. Activities often include Chess, Art, Cooking, Drama, and Lego. Participation is voluntary.

**Funscapes** is our creative, cultural experience which takes place a maximum of twice per year. The activities are selected by the grade and allows for each learner to choose a cultural or activity club, which varies in cost from free to R300. Participation is compulsory.

**Musicals:** The School Musical alternates between the Foundation Phase (Gr R-3) and InterSen Phase (Grade 4 - 7) and all the learners in that Phase are required to participate. There is a small cost involved in acquiring the costumes for each learner. Participation is voluntary.

**Pyjama Party (Gr R - 3) / Night Life (Gr 4 - 6) / Teen Time (Gr 7)** - takes place a few times each year and are popular events where learners spend a social evening at the school under the supervision of their teachers. This is a voluntary event.

Fundraising is part of the school fees. In its place we have creative simple family **FUN RAISING** events where the entire family can spend some quality time together.

## BANKING DETAILS

**All payments including:  
Confirmation / Stationery Fees, Sunbird Pre-Primary, SMA High School, Sport, Funscapes,  
Lunch Scheme, Field Trips, Cake Sales, etc.**

Silvermine Academy  
First National Bank  
Account Number: 62498374538  
Branch: Long Beach Mall, 260300

Please state your unique 6-digit SMA account number as reference when making payment.

